

Careers Information and Guidance

It is our belief that every child should leave school ready to make a positive and meaningful contribution to life in contemporary Britain. As such, the preparation we offer to our young people encompasses the provision of a personalised curriculum aimed at providing an appropriate suite of qualifications, along with a broad range of classroom-based and extra-curricular activities and opportunities which support our young people in developing character attributes which will support them in their further education and careers and throughout their adult lives.

We understand the vital role of careers education in providing useful and timely information for young people, enabling them to make well-informed decisions about their next steps. It is our aim to provide high quality, impartial careers guidance which will ensure that our school leavers are 'future-proof', well-rounded and fully ready for life beyond secondary school.

In order to meet this aim, Ribblesdale High School has adopted the Gatsby Benchmarks. We are working to meet them all, in line with government guidance, by 2020.

The Gatsby Charitable Foundation Benchmarks

1	A STABLE CAREERS PROGRAMME	Every school and college should have an embedded programme of career education and guidance that is known and understood by students, parents, teachers, governors and employers.
2	LEARNING FROM CAREER AND LABOUR MARKET INFORMATION	Every student, and their parents, should have access to good quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make best use of available information.
3	ADDRESSING THE NEEDS OF EACH STUDENT	Students have different career guidance needs at different stages. Opportunities for advice and support need to be tailored to the needs of each student. A school's careers programme should embed equality and diversity considerations throughout.
4	LINKING CURRICULUM LEARNING TO CAREERS	All teachers should link curriculum learning with careers. STEM subject teachers should highlight the relevance of STEM subjects for a wide range of future career paths.
5	ENCOUNTERS WITH EMPLOYERS AND EMPLOYEES	Every student should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes.
6	EXPERIENCES OF WORKPLACES	Every student should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities, and expand their networks.
7	ENCOUNTERS WITH FURTHER AND HIGHER EDUCATION	All students should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.
8	PERSONAL GUIDANCE	Every student should have opportunities for guidance interviews with a career adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all students but should be timed to meet their individual needs.

Our provision:

We have a dedicated team to support CIAG;

Jenny Woodward – Link Governor

Bridget Mashiter – Subject Leader for RE, Associate Senior Leader for Pixl Edge and CIAG

Sonia Richards – Careers Education, Information and Guidance

Careers Information and Guidance Programme 2018 – 19

Date	Event / Activity	Year Group/s & others involved	Led / provided by
4 th Sep 2018	Year 11 PSHE Day 1: Production of personal statements and CVs	Year 11 pupils	S Jennison, Year 11 Pastoral Lead and Pastoral Co-ordinator, form tutors.
18 th Sep 2018	Year 11 Welcome and Apprenticeship Information Evening	Year 11 pupils and parents	A Horrocks, S Jennison and local apprenticeship providers.
8 th Oct 2018	Year 11 BRAG (Bowland, Ribblesdale and St Augustine's) CIAG Event at The Grand, Clitheroe	Year 11 pupils and parents	A range of local employers, apprenticeship providers and further education providers, careers co-ordinators and senior leaders from all three schools.
1 st Nov 2018	Year 10 Work Experience Information Evening	Year 10 pupils and parents	A Horrocks & B Mashiter, with Year 10 Pastoral Lead and Pastoral Co-ordinator
Throughout academic year	Year 11 College Information Assemblies	Year 11 pupils	Delivered by key local colleges often chosen by our pupils, e.g. CRGS, Nelson & Colne College, St Mary's College etc.
9 th Nov 2018	Year 9 Options Taster Day	Year 9 pupils	Teachers of options subjects, Year 9 Pastoral Lead and Pastoral Co-ordinator.
9 th Nov 2018	Key Stage 3 Careers Fair	Pupils in Years 7, 8 and 9.	Local employment apprenticeship and FE providers.
23 rd Nov 2018	Year 10 Mock Interviews	Year 10 pupils	Local employers and businesses.
12 th Dec 2018	Year 11 PSHE Day 2 - College / Apprenticeship Applications	Year 11 pupils	S Jennison, Year 11 Pastoral Lead and Pastoral Co-ordinator, Form Tutors.
8 th Jan 2019	Year 9 Options Evening	Year 9 pupils and parents	P Edge, Assistant Headteacher; C Woods, Associate Senior Leader; Subject Leads, Pastoral Lead and Pastoral Co-ordinator
14 th Jan 2019	Year 9 and 10 BRAG (Bowland, Ribblesdale and St Augustine's) CIAG Event at The Grand, Clitheroe	Year 9 and 10 pupils and parents	A range of local employers, apprenticeship providers and further education providers, careers co-ordinators and senior leaders from all three schools.
4 th – 15 th Feb 2019	Year 10 Work Experience	Year 10 pupils	Pupils experience employment hosted by a range of local businesses. All pupils are visited by a member of Ribblesdale's staff
26 th Feb 2019	Year 11 Mock Results Day and PSHE Day 3	Year 11 pupils	S Jennison, Year 11 Pastoral Lead, Pastoral Co-ordinator and Form Tutors
4 th March 2019	National Careers' Week	All year groups	Guest speakers from local employers, colleges, universities and training providers.
11 th March 2019	Science Week	All year groups	Demonstrations from industries around STEM based subjects, visit to Big Bang and Manchester University.
15 th July 2019	Year 9 Enterprise Day	Year 9 pupils	Internal and external providers

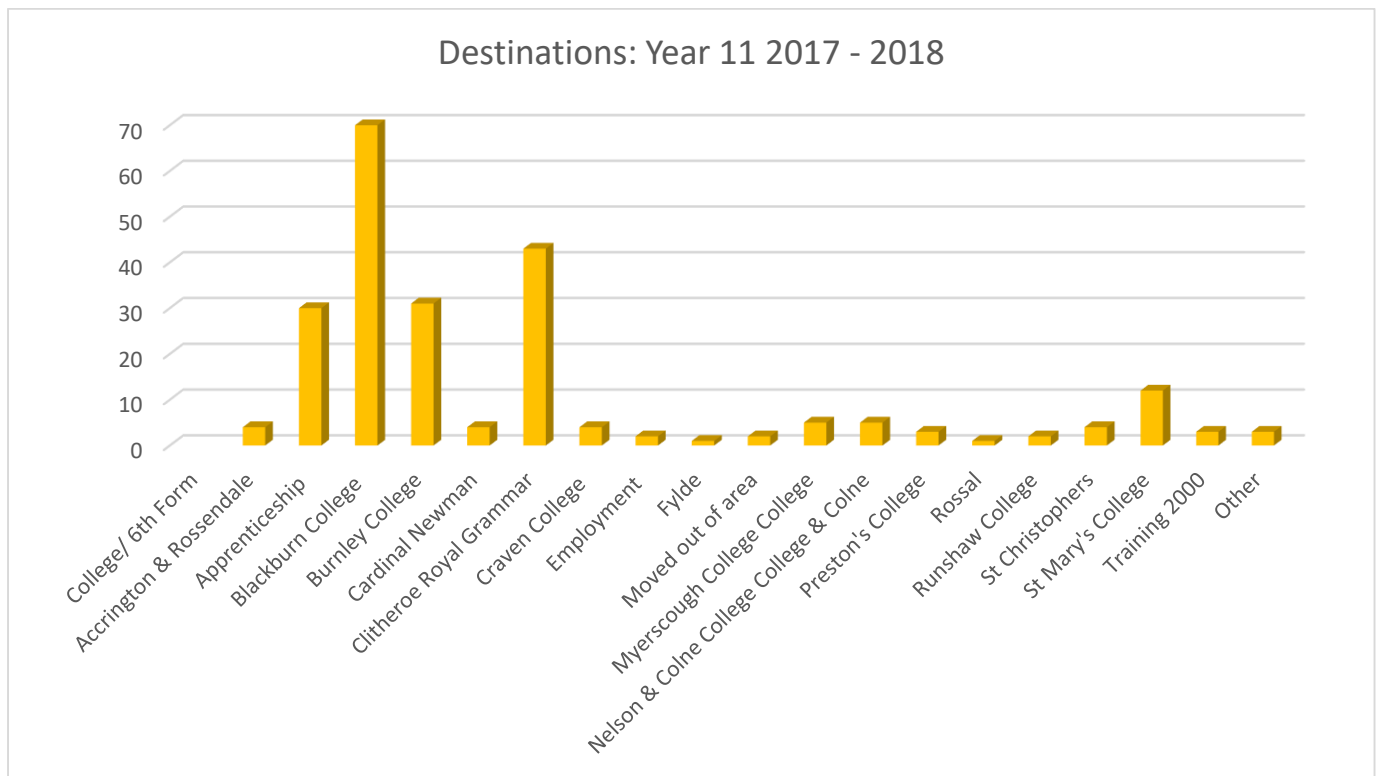
Please note the events given above do not represent a definitive list. Our CIAG provision is responsive to the needs of the cohort and may be amended and/or supplemented according to need. A range of opportunities for pupils to experience learning at Higher Education institutions are offered throughout the year, for example by the MFL and English departments in September and November respectively. Our Wednesday afternoon Enrichment Programme offers further opportunities for pupils to develop a range of life and employability skills.

Additional Resources

Pupils at Ribblesdale are also fortunate to benefit from a dedicated Careers section in our well-stocked Learning Resource Centre (LRC), which is manned by our full-time LRC Centre Manager, Mrs R Hargreaves; and additional Careers Information and Guidance from our external Careers Advisor, Mrs Heaton.

Destinations Data

Please see below destinations of our most recent Year 11 cohort (2017 -18):



Further Information

A range of further information can be found by following the links below:

Apprenticeships:	<ul style="list-style-type: none"> ○ https://www.gov.uk/topic/further-education-skills/apprenticeships
National Careers Service:	<ul style="list-style-type: none"> ○ https://nationalcareersservice.direct.gov.uk/home
Start Better Choices:	<ul style="list-style-type: none"> ○ https://www.startprofile.com/
ICould:	<ul style="list-style-type: none"> ○ https://icould.com/
Careers Advice for Parents:	<ul style="list-style-type: none"> ○ https://www.careersadviceforparents.org/

Local Market Information By Region:

- [Blackburn / Ribble Valley LMI Fact Sheet](#)
- [Burnley and Pendle LMI Fact Sheet](#)
- [Preston, Chorley and South Ribble LMI Fact Sheet](#)
- [West Lancashire LMI Fact Sheet](#)
- [Blackpool, Fylde and Wyre LMI Factsheet](#)
- [Lancaster and Morecambe LMI Factsheet](#)

Provider Access Policy Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

Pupils in Years 8-13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Miss S Richards in the first instance on 01200 422563 or via email at srichards@ribblesdale.org.

Opportunities for access

Throughout the academic year there are regular assemblies, in addition to a range of Careers Events, during which providers have the opportunity to come into school to speak to pupils. In addition, there are Parents' Evenings which providers are also able to attend (please see the outline provided on our website). Providers are invited to speak to Miss S Richards to identify the most suitable opportunity for them.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

Premises and facilities

The school will make the drama complex, classrooms, conference facilities or meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Miss S Richards.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Miss S Richards. Any such literature will be made available for pupils to peruse in the school's Learning Resource Centre (LRC).

Governing Body Reviewed: November 2018

Governing Body Next Review: November 2019