



RIBBLESDALE HIGH SCHOOL

CHARGING AND REMISSIONS POLICY

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and vocal music tuition which is part of the National Curriculum;
- instrumental and vocal tuition for children in care;
- entry for a prescribed public examination provided that a pupil has been prepared for it at the school. This excludes parental requests for resits or remarks in accordance with the school's Examination Policy.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) part of religious education.
- board and lodgings, and associated activities, on residential visits (subject to remission arrangements).
- cost of transport for extra-curricular activities or visits
- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.

Remissions Policy

- Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.
- Charges for other 'chargeable activities' may also be fully or partly remitted.
- Charges for board and lodgings may be reduced or waived at the discretion of the Headteacher for board and lodgings for pupils whose parents are receiving income support, income-based job seekers allowance, family credit or disability working allowance.

Governors Reviewed: November 2018

Next Review Date: November 2019

October 2018